
TITLE**Placement Trials**

Length

3 Days

Skill Statement

Participate in placements and visits in order to better understand the skills, knowledge and attitudes required in various types of jobs.

Essential Skill

All Essential Skills

Course Description

The main advantage of a limited work placement or job shadowing experience is the opportunity it provides for a student to test out a job environment.

Students should work with the NBAWES Coach to investigate a list of possible placement venues as well as doing research into contact information etc.

TITLE**Placement****Length**

15 days

Skill Statement

Participate in a limited job placement in order to acquire experience and learn more about the reality of the job environment.

Essential Skill

All Essential Skills

Course Description

The work placement is an important part of the NBAWES Program. It provides a crucial bridge to the world of work. There are many advantages of a work placement:

- Provides knowledge of the industry/service/organizational area.
- Consolidates skills and experience.
- Generates a broader awareness of the working environment.
- Develops appropriate attitudes and behaviours to the world of work.
- Develops transferable skills.
- Enhances social skills.
- Develops the ability to work with colleagues as part of a team.
- Builds self-confidence and self-esteem.
- Increases independence.
- Improves maturity, initiative and decision making skills.

The main advantage of a work placement is the exploration of the fit between the employee and the workplace.

Although work placement can be nerve-racking, it is really a time to show what skills have been learned during the Program.

The main purpose of the work placement is to get a feel for professional working environments.

Though the placements are usually unpaid, travel and food expenses are sometimes covered, and at the end of the appointment, a character reference is usually provided. Trainees usually have the opportunity to network and make contacts among the working personnel, and put themselves forward for forthcoming opportunities for paid work.

Many employers in the more sought after professions (e.g., TV, politics, journalism) demand that every new entrant undergo a period of unpaid *work experience* before being able to get paid work.

TITLE**General Equivalency Diploma (GED)
Test Preparation (optional)****Length**

2 Days + Prep

Skill Statement

Optional Program

Essential Skill

All Essential Skills

Course Description

The General Educational Development (GED) Test is designed for people who, for various reasons, did not graduate from high school but want a certificate equivalent to the traditional high school diploma. The examination tests knowledge in five subject areas: Language Arts, Writing; Language Arts, Reading; Mathematics; Science; Social Studies. The GED Test Battery consists of five (5) subtests that measure the essential academic skills and concepts of a traditional high school education.

Language Arts, Reading: 65 minutes
 Language Arts, Writing: 120 minutes
 Mathematics: 90 minutes
 Science: 80 minutes
 Social Studies: 70 minutes

The examinee must pass each subtest with a minimum score of four hundred and ten (410) points and a minimum total score of 2250 points. If the examinee does not pass a subtest the first time, the examinee may retest two more times, with a total of three opportunities per contract year. If the examinee passes all of the tests but does not earn the minimum 2250 points to pass the battery, the examinee may retest any one of the five tests in an effort to reach 2250 points.

Keep in mind: five (5) subtests x three (3) attempts per year = fifteen (15) tests per contract year.

Many examinees are able to pass the test battery without special preparation. However, a number of GED instructional programs offer a practice test to those who have questions about their abilities to pass the real test.

According to the American Council on Education, among the many benefits of the GED program, passing the GED Tests provides an opportunity for adults to continue their education. In fact, 93 percent of colleges and universities accept GED graduates who meet their other qualifications for admission.

A GED diploma documents that you have high school level skills. About 96 percent of employers accept the GED diploma as equal to a traditional high school diploma.

Testing Centers in NB

Name	Dept Post Secondary Education & Training
Address	470 York Street Suite 120 Fredericton, NB E3B 5H1
Phone	506/453-8251 English 506/453-8238 French

TITLE**Occupational Health and Safety
Knowledge (optional)****Length**

1 Day

Skill Statement

Optional Program

Essential Skill

All Essential Skills

Course Description

The Canadian Centre for Occupational Health and Safety (CCOHS) has a vision: the elimination of work-related illnesses and injuries. The CCOHS serves Canadians, and the world, with credible and relevant tools and resources to improve workplace health and safety programs. All Canadians have a fundamental right to a healthy and safe working environment.

Established in 1978, CCOHS promotes the total well-being—physical, psychosocial and mental health—of working Canadians by providing information, training, education, management systems and solutions that support health, safety and wellness programs. A not-for-profit federal department corporation, CCOHS is governed by a tripartite Council—representing government, employers and labour—to ensure a balanced, approach to workplace health and safety issues. A range of workplace health and safety services is available to help organizations raise awareness, assess risks, implement prevention programs, and improve health, safety and well-being.

CCOHS fulfills its mandate to promote workplace health and safety, and encourage attitudes and methods that will lead to improved worker physical and mental health, through a wide range of products and services. These products and services are offered in both English and French, and are designed in cooperation with national and international occupational health and safety organizations with an emphasis on preventing illnesses, injuries and fatalities. We provide a variety of both public service initiatives at no charge to the user, such as OSH Answers, the person-to-person Inquiry Service, newsletters, and the Workscape online discussion board. Services for specialty resources provided on a cost recovery basis include databases, publications and training and education.

Information and knowledge are powerful tools to support prevention initiatives. It is with a passion for and commitment to worker health and safety that CCOHS equips working Canadians with the information needed to reduce hazards and eliminate risks in the workplace, that all may enjoy a healthy and safe environment!

<http://www.ccohs.ca/oshlinks/region/nb.html>

TITLE**WHMIS Knowledge (optional)****Length**

1 Day

Skill Statement

Optional Program

Essential Skill

All Essential Skills

Course Description

The Workplace Hazardous Materials Information System (WHMIS) is Canada's hazard communication standard. The key elements of the system are cautionary labelling of containers of WHMIS "controlled products," the provision of material safety data sheets (MSDSs) and worker education programs.

WHMIS is implemented through coordinated federal, provincial and territorial legislation. Supplier labelling and MSDS requirements are set out under the Hazardous Products Act and associated Controlled Products Regulations. The Hazardous Products Act and its regulations are administered by the Government of Canada Department of Health, commonly referred to as Health Canada.

The Controlled Products Regulations establish a national standard for the classification of hazardous workplace materials. In addition to setting out criteria for biohazards, chemical and acute hazards, the regulations specify criteria for chronic health hazards including mutagenicity, carcinogenicity, embryo and reproductive toxicity, respiratory tract and skin sensitization.

Each of the thirteen provincial, territorial and federal agencies responsible for occupational safety and health have established employer WHMIS requirements within their respective jurisdiction. These requirements place an onus on employers to ensure that controlled products used, stored, handled or disposed of in the workplace are properly labelled, MSDSs are made available to workers, and workers receive education and training to ensure the safe storage, handling and use of controlled products in the workplace.

WHMIS balances workers' right-to-know with industry's right to protect confidential business information and includes a mechanism for ruling on claims for exemption from disclosure of confidential business information as well as appeals to these rulings.

The National Office of the Workplace Hazardous Materials Information System operates through Health Canada. The Office serves as the national coordinator for the governance and administration of WHMIS in Canada. Also, the Office is the national secretariat for this federal, provincial and territorial government partnership system.

<http://www.hc-sc.gc.ca/>

TITLE

**First Aid/CPR Knowledge
(optional)**

Length

1 Day

Skill Statement

Optional Program

Essential Skill

All Essential Skills

Course Description

First aid and CPR save lives. As Canada’s standard for excellence in first aid and CPR services, St. John Ambulance plays an integral role in society offering innovative programs and products, ensuring Canadians receive the best quality training.

In New Brunswick, St. John Ambulance is the largest provider of First Aid training, offering a wide range of programs to meet individual and workplace needs.

In 2001, St. John Ambulance founded the Atlantic Paramedic Academy, which is Canada's largest bilingual paramedic training program, offering many levels of CMA accredited programs and enhanced continuing education programs.

Research has proven that a safe workplace improves the bottom line. St. John Ambulance is Canada's leader in first aid training and products. Its state-of-the-art teaching aids and effective classroom instructors offer the highest quality in first aid, CPR and health-promotion training. Courses meet or exceed provincial and federal government regulations.

The St. John Ambulance system of first aid training is designed with the needs of the workplace in mind. There are lifesaving first aid skills that every student should know and these form the core lessons, in both the Emergency and Standard Level First Aid courses.

The modular concept is simple:

1. Emergency Scene Management
2. Shock, Unconsciousness and Fainting
3. Choking (Adult)
4. Cardiovascular Emergencies and One-Rescuer CPR (Adult casualty)
5. Severe Bleeding

A group, together with a St. John Ambulance coordinator, can then select elective lessons, to complement the core lessons, and to customize the training to the specific workplace environment.

1. Medical Conditions (Diabetes, Convulsions, Asthma, Allergies)
2. Child Resuscitation
3. Infant Resuscitation
4. Two-Rescuer CPR
5. Automated External Defibrillation
6. Secondary Survey
7. Bone and Joint Injuries
8. Head/Spinal and Pelvic Injuries
9. Chest Injuries
10. Wound Care
11. Multiple Casualty Management
12. Rescue Carries
13. Eye Injuries
14. Burns
15. Poisons, Bite and Stings
16. Heat and Cold Injuries
17. Emergency Childbirth and Miscarriage
18. Artificial Respiration

Courses include a Student Reference Guide, review activities, detailed video presentations and practical hands-on sessions. Practical skills are assessed throughout the sessions. Those successfully completing the practical sessions and final evaluation receive the appropriate St. John Ambulance certificate and pocket card.

For registration information please contact your local St. John Ambulance office.

<http://www.sja.ca/NewBrunswick/AboutUs/Pages/default.aspx>

St. John Ambulance is looking for Medical First Responder Volunteers for its Units around New Brunswick. Our volunteers provide First Aid cover at community events.

commserv@nb.sja.ca

1-800-563-9998

TITLE**Hunter Safety (optional)****Length**

1 Day

Skill Statement

Optional Program

Essential Skill

All Essential Skills

Course Description

<http://www.atlantichuntered.ca/nb/HunterEducation.htm>

Hunter Education in New Brunswick**Why Hunter Education?**

Under the New Brunswick Fish and Wildlife Act all first-time gun hunters as well as gun hunters born on, or after, January 1, 1981, are required to complete Firearm Safety/Hunter Education training before they may hunt in New Brunswick.

The course through which this training is provided is the Canadian Firearms Safety/Hunter Education Program. The course consists of two parts.

Part A, the Canadian Firearms Safety Course, is a national program developed by the federal and provincial governments, as well as hunter education organizations and instructors across Canada. It stresses the safe and responsible use of firearms and is a requirement under the Criminal Code of Canada to possess or acquire firearms.

Part B, Hunter Education, is a provincial program developed in partnership between the four Atlantic Provinces. It covers hunting topics and focuses on the role that hunters play with respect to wildlife management and conservation.

Does this course cover the use of handguns?

No. The use of handguns and other restricted firearms is covered under a separate course—the Canadian Firearms Restricted Firearms Course. For further information, contact the New Brunswick Department of Public Safety.

What is the purpose of the Canadian Firearms Safety/Hunter Education Program?

Its purpose is to teach safe firearm and hunting practices.

Students are taught how to handle and use firearms in a safe and responsible manner. They are also taught safety from a non-firearm perspective, such as how to minimize the risk of hypothermia while hunting, what to do if you become lost, and tree stand safety practices.

The course also exposes students to a wealth of hunting information including hunter ethics, basic field techniques, wildlife identification, and the role of hunting with respect to wildlife management.